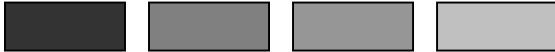




ASSESSMENT MEETING REPORT



COMMUNITY CULTURAL DEVELOPMENT BOARD

APPLICATION CLOSING DATE
15 JULY 2003

AUSTRALIA COUNCIL
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THE INFORMATION IN THIS REPORT IS EMBARGOED FROM PUBLIC
DISCUSSION UNTIL 24 OCTOBER 2003

ABOUT THIS REPORT

October 2003

This report provides a context to the assessment of applications submitted to the Community Cultural Development Board on 15 July 2003. It provides some statistical analysis of the results of the grant round and more general comments made by the Board during the assessment of applications.

The Board's Assessment meeting was held on 15-18 September 2003. Applications were assessed in Fellowships, Skills and Arts Development, Key Organisations: Program and Triennial categories.

The aims of these grant categories are as follows:

Fellowships: Through this category, the Board provides financial support for two years to an artist or artworker with a solid record of achievement in the community cultural development field. Fellowships enhance the capacity of artists and artworkers to provide leadership to the field by offering them an opportunity to explore their creative practice and/or through undertaking a program of professional development. The proposed program may include community-based activities, where such activities significantly extend the applicant's experience or expertise.

Skills and Arts Development: The purpose of this category is to support skills and arts development opportunities for communities and professional artworkers. Individuals, organisations and communities may apply to this category for a project which will assist in developing skills to initiate and conduct community cultural development activities.

Key Organisations: This category provides funding to a limited number of organisations to develop a viable strategic infrastructure aimed at facilitating and maximising opportunities for artists and communities to participate in and experience a diverse range of community cultural development practices. Funding under this category is offered in two ways: either through a Program Grant or through a Triennial Grant.

Program Grants: The purpose of this category is to provide support for an organisation to deliver an annual program of specific community cultural development activities. This may involve the employment of an artist or artworker in a particular region or community over a 12-month period. By supporting such programs, the Board aims to increase opportunities for communities to control and participate in their own cultural development.

Triennial Grants: The purpose of a Triennial Grant is to support innovation in, and further understanding of, community cultural development practice by providing triennial funding to a limited number of outstanding organisations. By supporting these organisations, the Board aims to increase opportunities for communities to control and participate in their own cultural development.

At the end of this report is a summary of current initiatives being undertaken by the Board.



ATTENDANCE

The membership of the Community Cultural Development Board at the time of the meeting was as follows:

Chris Tassell - Chair (TAS)	Trish Arden (QLD)
Alexandra Reid - Deputy Chair (SA)	Rose Cantali (NSW)
Maria Filippow (VIC)	Marty Cunningham (WA)
One vacancy	

All current members were in attendance with the exception of Maria Filippow, whose apology was noted.

For this meeting the Board was assisted by three Participating Advisers as follows;

Ken Conway (NT) is a former Ros Bower Award winner and the Executive Officer at Browns Mart Community Arts Centre in Darwin. Ken has over 30 years experience in the arts and ccd fields as a performer, director, administrator and facilitator.

Sally Marsden (VIC) is a former Ros Bower Award winner who established the Artful Dodgers Studio at Connexions and has been coordinating the program for several years. Before coming to Jesuit Social Services Sally was the Visual Arts Director of Somebody's Daughter Theatre. She has worked as an artist in ccd since 1984 and is the co-author of *Engaging Art: The Artful Dodgers Studio, A theoretical model of Practice* and *Risking Art, Art for Survival*.

Alison Page (NSW) is an interior designer with a multidisciplinary practice which has encompassed community consultation, exhibition design, urban design consultancy, housing, public and environmental art. In 2002 Alison worked with the Oak Valley community in Maralinga on a placemaking project and on the opening ceremony of the Adelaide Festival.

The following CCDB staff attended part or all of this meeting:

Bernice Gerrand	Manager
Michelle Kotevski	Senior Program Officer
Leighton Elliot	Administrator
Sue Kucharova	Program Officer
Madeleine Martin	Program Officer
Kate Baker	Program Officer
Sam Chester	a/g Assistant Program Officer
Tracy de Sylva	Administrative Assistant

Ben Strout, Executive Director, Arts Development and Kevin Golding, Finance and Reporting Analyst, Arts Development were also in attendance for part of the meeting.



CHAIR'S COMMENTS

I begin by noting that the Community Cultural Development Board (CCDB) reluctantly received John Harvey's (NT) resignation, precipitated by his work commitments, at this meeting. Board members and staff warmly acknowledged John's significant contribution to both the work of the Board and to the field.

We would also like to thank the three participating advisers for their time and contributions to the meeting.

The Board was pleased to see the breadth of practice reflected in the activities proposed in the Skills and Arts Development category. This round saw a significant number of first-time applications from many emerging communities. The Emerging Communities Initiative has been running for four years and will end in 2004. An evaluation will be undertaken next year. However, some of its successes are already apparent in a number of states.

Boards of Management and project Steering Committees are resources that can ensure effective community participation in the decision making process of projects. Many successful applications had representatives from the specific community involved in the project on boards or committees. Where appropriate, the Board encourages applicants to ensure these bodies are representative of the communities identified in the application.

The Fellowships category remains highly competitive and the Board continues to receive a consistently high standard of applications from individuals with a solid record of achievement in ccd. This year the Board was pleased to support four Fellows for 2004-2005 and we look forward to charting the development of their work and its benefit to other practitioners and communities around Australia. Individual ccd artists and artworkers play a critical role in the provision of leadership for practice. The Board continues to invest in the professional development of young and/or emerging and established practitioners. Artists and artworkers are encouraged to consider support for programs of professional development through the Skills and Arts Development category.

The Key Organisations category provides support for the provision of state-wide and regional infrastructure for ccd practice. Artists, artworkers and communities require ready access to appropriate support for planning and implementing collaborative programs and provision of this expertise is one of the key functions of organisations in receipt of Program or Triennial support. This year we were able to support five organisations to deliver an annual program of activities through the Program category. Three Triennial clients have been successful in securing a new Triennial grant for 2004-2006.

In December 2002, the Australia Council agreed to new fair notice protocols which apply to triennially funded organisations across all the Boards of the Council. These protocols state that organisations must be given 12 months notice of specific concerns before any reduction in funding can be made. These changes will result in greater security for triennially funded organisations and facilitate clearer communication with the CCD Board and State and Territory partners.

The Board will be holding its annual policy meeting in November to discuss a wide range of issues and focus on longer term planning. The outcomes of this meeting will be communicated to the field in December of this year.

Chris Tassell, Chair
Community Cultural Development Board



OUTCOMES

PROGRAM TITLE	APPLICATIONS (Number)		SUCCESS %	APPLICATIONS (Amounts - \$)	
	RECEIVED	APPROVED		REQUESTED	APPROVED
FELLOWSHIPS	16	4	25	\$1,280,000	\$320,000
SKILLS AND ARTS DEVELOPMENT	78	31	39.7	\$2,009,267	\$857,850
KEY ORGANISATIONS: PROGRAM GRANTS	11	6	54.5	\$585,233	\$354,496
KEY ORGANISATIONS: TRIENNIAL	6	5	83	\$2,768,818	\$1,438,999
TOTAL	111	46	41.4	\$6,643,318	\$2,971,345

A full list of approved grants is attached.

As part of its Strategic Initiatives, the Board also supported Community Arts Network South Australia with funding of \$140,000 for the development and maintenance of the national resources ccd.net and Artwork Magazine.

The CCDB also supports the following organisations as Key Organisations in 2003.

Triennial Grants:

Arts Access (Vic)
 Arts In Action (SA)
 Arts Katherine (NT)
 Barkly Regional Arts (NT)
 CCDNSW (NSW)
 Community Arts Network SA (SA)
 Community Arts Network WA (WA)
 Community Development Network (VIC)
 Contact Inc (QLD)
 Feral Arts Association (QLD)
 Footscray Community Arts Centre (VIC)
 Graft'n Arts (QLD)
 Liverpool Migrant Resource Centre (NSW)
 North Richmond Community Health Centre (VIC)
 Queensland Community Arts Network (QLD)
 Somebody's Daughter Theatre (VIC)
 Tasmanian Regional Arts (TAS)
 Yirra Yaakin Noongar Theatre (WA)

Program Grants:

Arts Nexus (QLD)
 City of Darebin (VIC)
 ICE (NSW)
 Kickstart Arts (TAS)



FEEDBACK

Through **Key Organisations** funding the Board seeks to support infrastructure for ccd practice on a national level. The category remains highly competitive particularly within the triennial group. Intending new applicants seeking triennial support must discuss their three-year program and application with Board staff well in advance of the closing date.

Budgets/Co-funding: Many of the successful applications are attracting significant financial and in-kind support from a wide range of public and private sector organisations. The field needs to consider co-funding strategies and options in a highly competitive environment. Applicants are urged to be diligent in checking their project budget. A lack of clarity or inaccuracies can potentially affect the viability of a project and can disadvantage the application. Applicants must fully complete the question on co-funding sought and provide accurate information.

Intending Fellowship applicants are strongly encouraged to speak with CCDB staff to discuss their application before submitting it. Many unsuccessful applications to the Fellowship category may have been more competitive in other grant categories.

Interested ccd practitioners are reminded that they may nominate for the Australia Council's **Register of Peers** by contacting staff or visiting the Council website for details.

Support Letters/ Material: The quality and relevance of support material has improved in this round. However, recycled letters from previous applications, unsigned and undated letters, including email attachments, are not acceptable support letters.

Applicants must select support material that is relevant to the project; with audiovisual material, applicants should select the most relevant parts for viewing, the Board will only view up to 5 minutes; always select good quality material. Please be aware that the Board will not consider any material supplied in excess of the required support material.

Feedback/Advice: Unsuccessful applicants to this grant round are encouraged to seek feedback from the Board's program staff. Intending applicants are encouraged to speak with program staff during the development of application, in particular should they require clarification on any section of the application form or on selection criteria.

Selection Criteria: It is essential that applications address the selection criteria for the category. If there is no correlation between the application and the criteria then it is highly unlikely that the application will be supported.

Acquittal summaries: Before each assessment meeting, acquittal summaries of project reports received since its last meeting are forwarded to Board members. We encourage successful applicants to submit frank and well-documented acquittals to assist the CCDB in developing its grant programs and initiatives.



INITIATIVES AND PARTNERSHIPS

New Copyright Brochure

Since 1997 the Community Cultural Development Board has produced the information brochure *Copyright and Community Arts*. The Board recently determined that it was time to revise this publication, taking the opportunity to expand the areas of moral rights and intellectual property rights.

The new brochure titled *Copyright, Moral Rights and Community Cultural Development* is now available in hard copy by calling staff at the CCDB or online at www.ozco.gov.au/resources/publications/artform/ccdcopyright/index.htm.

ccd.net

The Board supports ccd.net, the national ccd website, which provides a gateway to ccd content and activity. CCD artists/artswomen and project facilitators are encouraged to access and share information through the site. ccd.net also offers a forum facility for discussion and exchange.

Current forums include “**Out There, Everywhere**” - **Young and Emerging Artists’ Initiative for 2003**. Eight young leaders in community cultural development practices are undertaking international residencies with a range of organisations in Vanuatu, Sierra Leone, Egypt, USA and Thailand. They are currently posting updates and discussing their experiences with practitioners and interested members of the public. Observe or join the discussion at www.ccd.net

Art and Wellbeing

The Board has appointed Deborah Mills as the consultant to undertake the development of an Art and Wellbeing strategy. This will include: identifying how and where community cultural development relates to these prevailing themes of government policy and planning; consulting with those agencies; and encouraging them to add a cultural dimension to their policy and practice.

The Board will receive and discuss the final report from the consultancy at its November policy meeting.

The *Support for the Arts 2004 Handbook* will be available early in the New Year. The CCDB’s Closing Dates for 2004 are as follows:

1 April 2004 Closing Date

- New Work
- Presentation and Promotion
- Fellowships

21 April 2004 Closing Date

- Skills and Arts Development, Camden Head Pilot Station Residency for 2004 and 2005.

15 July 2004 Closing Date

- Skills and Arts Development
- Key Organisations: Program & Triennial Grants
- Ros Bower Award



STEPS IN THE ASSESSMENT PROCESS

BEFORE THE MEETING

Staff check eligibility and register applications on Council's computer database. You will receive a letter acknowledging your application with an application number and staff contact for your reference. Staff analyse the statistical information provided by applicants to help Council measure the effectiveness of its grant programs. Staff prepare applications and support material for the Board assessment meeting. Applications are made into booklets and sent to Board members. Peers are invited to participate as advisers to the Board at the meeting bringing additional expertise and perspectives to the assessment process. Staff also check and manage any conflicts of interest that Board members and peers have with applications and study the applications in order to provide information to the Board as required (see below *).

AT THE MEETING

ASSESSMENT

Board members assess your application against the published selection criteria. Board members may examine support material at the meeting or by prior arrangement.

Board members may also take into account information from other sources such as:

- their attendance at performances and other events;
- reports from members of the Register of Peers who may be asked to provide formal assessments of designated works;
- reviews, videos and recordings, referee reports and other material;
- any previous Australia Council grant acquittal reports and performance agreements you may have had; and
- communication with State and Territory agencies.

Boards may decide not to fund the application at the level requested. While your application may meet the stated selection criteria, this does not guarantee you a grant. The Australia Council receives many more applications than it can support. The success of your application must rest ultimately on the merits of your proposal against published criteria and in competition with all the other applications considered for funding.

NOTIFICATION OF DECISION

All applicants will be notified of the Board's decision by mail during the month indicated in the Handbook and the application forms. Information about grant decisions will not be released over the phone.

IF YOUR APPLICATION IS SUCCESSFUL

If your application is successful, you will receive a letter of agreement offering you a grant. This letter outlines the terms and conditions of the offer. Payment of a grant will not be made until you have accepted the conditions by signing and returning the letter of agreement.

ACQUITTAL OF GRANTS

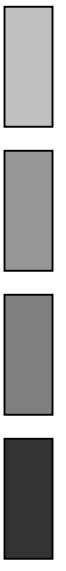
Acquittals are the artistic and financial reports that you must provide after completing your project. Acquittal reports enable the Council to fulfil its obligations of accountability as well as allowing us to learn about the success or otherwise of your project. These reports are a valuable way for you to contribute to the policy development work at the Australia Council.

**Staff do not make funding decisions. Staff provide information and advice to Council, Boards and advisory bodies to assist their determination of policy and assessment of grant applications. Staff also provide information to potential grant applicants and administer the Australia Council's grant programs to enable a simple, fair and efficient assessment of applications.*



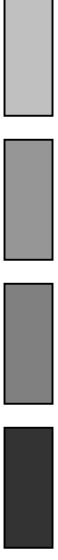
APPROVED GRANT LIST
Community Cultural Development Board
FELLOWSHIPS
Grant Round Id : 13419 Closing Date : 15-JUL-2003

Client Name	Application Title	State	Amount
Dunn, Anne	2004-2005 Fellowship: Making cultural development the core strategy of regional development	SA	\$80,000.00
Rankin, Scott	2004-2005 Fellowship: Mentor young ccd artistsworkers & strengthen networks within government	NSW	\$80,000.00
Shiels, Julie	2004-2005 Fellowship: To create a work with St Kilda community using sound, text & image	VIC	\$80,000.00
Sneddon, Gregory	2004-2005 Fellowship: To record & score 200 songs written & performed for ccd projects	VIC	\$80,000.00
Total No. of Grants: 4		Total Amount Approved:	\$320,000.00



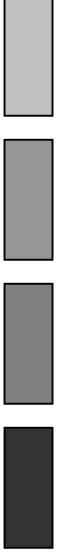
APPROVED GRANT LIST
Community Cultural Development Board
PROGRAM GRANTS
Grant Round Id : 13421 Closing Date : 15-JUL-2003

Client Name	Application Title	State	Amount
Arts Nexus Inc	Provide inclusive relevant cultural infrastructure development across FNQ	QLD	\$75,000.00
DADAA (WA) Inc	CONNECT 4 - a program of four linked projects, designed to build on & extend DADAA WA's services	WA	\$69,301.00
Information & Cultural Exchange Inc	Emerging Communities Program 2004: digital arts project with emerging refugee communities	NSW	\$59,972.00
Kickstart Arts Inc	Kickstart Arts social justice & creative enterprise program 2004	TAS	\$42,000.00
Outback Arts Association Inc	Implement a series of creative & professional development programs	QLD	\$53,223.00
St Laurence Community Services (Barwon) Inc	Club Wild - an annual program of dance parties & workshops for disability community	VIC	\$55,000.00
Total No. of Grants: 6			Total Amount Approved: \$354,496.00



APPROVED GRANT LIST
 Community Cultural Development Board
TRIENNIAL GRANTS
 Grant Round Id : 13422 Closing Date : 15-JUL-2003

Client Name	Application Title	State	Amount
Community Arts Network of South Australia Inc	2004-2006 Triennial Program	SA	\$420,000.00
Footscray Community Arts Centre Ltd	2004 Program	VIC	\$195,000.00
Graft 'n' Arts	2004 Program	QLD	\$40,000.00
Somebody's Daughter Theatre Inc	2004-2006 Triennial Program	VIC	\$354,999.00
Tasmanian Regional Arts Inc	2004-2006 Triennial Program	TAS	\$429,000.00
Total No. of Grants: 5			Total Amount Approved: \$1,438,999.00



APPROVED GRANT LIST
Community Cultural Development Board
SKILLS AND ARTS DEVELOPMENT
Grant Round Id : 13420 Closing Date : 15-JUL-2003

Client Name	Application Title	State	Amount
Alice Springs Youth Arts Group	Implementing youth multi artform skills & arts development workshops	NT	\$70,000.00
Arts in Health Steering Committee	To develop a strategic & creative plan for arts projects to address complex issues of suicide	SA	\$34,765.00
Atkinson, David	To refresh & extend arts skills in metal working & research new methods of working with communities	QLD	\$16,100.00
Backbone Youth Arts Association Inc	To provide a 12 month secondment for an Artistic Development Coordinator at Backbone Youth Arts	QLD	\$22,000.00
Bosnian Cultural Group	Bosnian Community Cultural Art Celebration Project - music & dance rehearsals & visual art workshops	VIC	\$17,880.00
Brisbane Ethnic Music and Arts Centre Inc	BEMAC ccd project - a multicultural arts & skills development project with emerging communities	QLD	\$88,789.00
Camden Haven Chamber of Commerce Inc	Emerging ccd artists to work with three Camden Haven village communities on public installations	NSW	\$24,500.00
Carclew Youth Arts Centre	To produce a performing arts project in Port Pirie for young people from the region	SA	\$25,000.00
Community Cultural Development NSW Ltd	Collaborative skills development & participatory action research activities in the Illawarra region	NSW	\$25,750.00
Crossroad Arts	Skill based workshops with young people in Mackay	QLD	\$24,750.00
Cultural Development Network Inc	To conduct a facilitated Board development & forward planning program	VIC	\$6,920.00
Ellenbrook Cultural Foundation Inc	To host an artist in residence who will work with the community to develop stained glass skills	WA	\$7,500.00
Elwood St. Kilda Neighbourhood Learning Centre	A workshop program culminating with a spoken word event at the Melbourne Writers Festival	VIC	\$16,190.00
Flinders University of SA (Dept of Disability Studies)	Ideas and Innovations: a two day interactive program examining disability culture in the arts	SA	\$19,500.00
Griffith City Council	Develop a consultative process/framework in the arts, with local young people & arts professionals	NSW	\$10,000.00
Horton, Norman	To participate in the International Rural Strategies Alliance meeting in Bellagio, Italy	QLD	\$12,000.00



APPROVED GRANT LIST
Community Cultural Development Board

Client Name	Application Title	State	Amount
Icyman	ICYMAC - A multimedia youth access camp for the training of children & youth in multimedia skills	NSW	\$49,995.00
Interweave Arts Association Inc	Net Connect: a project linking isolated regional youth & their artwork with international peers	TAS	\$17,180.00
Jesuit Social Services Ltd	Develop a framework for mentoring & establish a facilitated studio for young & emerging artists	VIC	\$53,500.00
Kurruru Indigenous Youth Performing Arts	Kulcha Moves - to re-establish connection with community for urban indigenous girls & young women	SA	\$31,275.00
Mahoutchi-Hosaini, Nasrin	To organise & run a series of creative writing workshops for NESB women	NSW	\$25,350.00
Mangkaja Arts Resource Agency Aboriginal Corp	To maintain & expand Skudda Youth Arts Project as part of Mangkaja's annual program of events	WA	\$41,440.00
North East Somali Women's Association	To facilitate a series of Somali cultural workshops for the young people in the community	VIC	\$15,688.00
North Richmond Community Health Centre Inc	To develop the skills of community cultural workers from the establishing East Timorese community	VIC	\$29,068.00
Outback Arts Inc	Young people in a remote, predominantly Aboriginal town, devising a new performance work	NSW	\$10,987.00
Sudanese Nile Multiculture Association Inc	Arts & skills development workshops in theatre, music & handcrafts for Sudanese people in Brisbane	QLD	\$42,920.00
The Lampshade Shop	The first annual program of community workshops in performing arts for the queer communities of SA	SA	\$6,000.00
Theatre Works Ltd	A collaboration between students & CCD leaders to promote theatre practice & develop skills	VIC	\$12,000.00
University of Melbourne (School of Creative Arts)	A puppet visual theatre collaboration between University of Melbourne, The Junction & Snuff Puppets	VIC	\$30,000.00
Wollongong Women's Information Centre Inc	To conduct a series of cross-cultural forums with younger & older immigrant women's groups	NSW	\$44,078.00
Youth Arts & Culture Magazine, South West Sydney	To create a community based youth publication in South West Sydney run by & for young	NSW	\$26,725.00
Total No. of Grants: 31		Total Amount Approved:	\$857,850.00