

ACQUITTAL - ARTISTIC GRANT REPORT

Submit an artistic grant report

All Australia Council grant recipients are required to submit an Artistic Grant Report once they have completed their funded project. Choose this option if you are a recipient of an Australia Council grant and you would like to acquit your grant now. If your funding agreement states that you are required to complete an 'Acquittal Report' this means you must complete both the Artistic Grant Report and the Financial Grant Report. (Access restricted to Australia Council grant recipients only!)

Artistic Grant Report

Please select from the drop down menu, the application you are submitting an artistic grant report for.

*Application :

Grant Recipient :

Board/Section :

Category :

Grant Amount :

PREVIEW ONLY –
DO NOT COMPLETE



As you work through the screens we recommend that you use the 'Help' option (which appears in the top right-hand corner of every screen) as it will provide additional information that may assist you in completing your artistic grant report. Each help screen has instructions relevant to the page you are on.

Delete This Artistic Grant Report

Return To Main Page

Go to next step >

What did you do?

Please note, there is a 4,000 character (not word) limit for each of these questions.

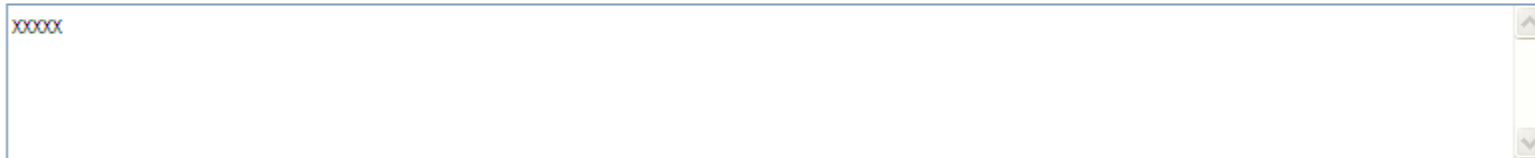
***Briefly tell us what you did as a result of your grant.**

XXXXXXX



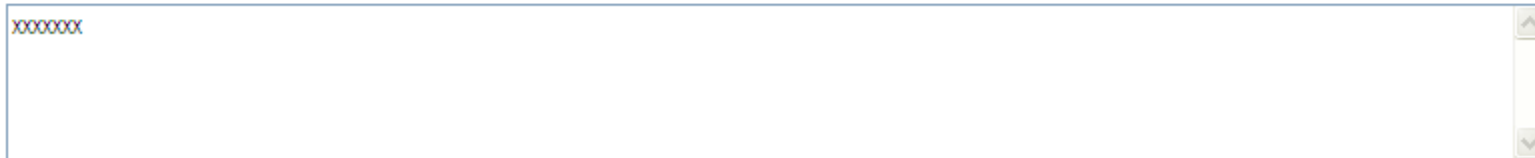
***What were the major benefits or outcomes of your project?** (These may be to you, or your area of practice, or a specific community and may relate to skills gained, sales of artworks, community development.)

XXXXXX



***What were the successes and challenges of your project - what worked and what didn't?**

XXXXXXX



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Where did you do most of your project?

Please select the location where most of your activities occurred.

If you undertook a tour or an activity that occurred in more than one location, please select 'More than one location' from the 'Country' drop down menu.

*Country *State *Suburb *Postcode

What was the main purpose of your grant?

Please select from the list the term that best describes the purpose of your grant.

*Purpose

What was the main artform or area of practice for your project?

Select the artform or area of practice and genre that best describes your project. If you want, you can use 'Notes' to add any explanatory comments about the selection you have made.

*Artform *Genre

Notes (optional)

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Create or produce new work

As part of your project activities did you...create or produce new work? Yes No

Please provide the details of any new work created or produced

*Country	*State	*R/M/O	*Type of New Work	*Number of works created at this location	*Number of works at this location with a public outcome	Notes
Australia	Victoria	Metropolitan	New Australian Work	1	1	

Add another row **Delete th**

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Perform artistic work

As part of your project activities did you...perform artistic work? Yes
 No

Please provide the details of any artistic work performed

*Country	*State	*R/M/O	*Performance Type	*Number of performances at this location	*Attendance No's - Paying*	*Attendance No's - Unpaid*	*Attendance No's - Free*	Notes
Andorra	Other	Overseas	- Please Select -					

* For definitions click on the Help icon

[Add another row](#)

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Record artistic work

As part of your project activities did you...record artistic work? Yes
 No

Please provide the details of any artistic work recorded

<input type="checkbox"/> Country	<input type="checkbox"/> State	<input type="checkbox"/> R/M/O	<input type="checkbox"/> Title of recording and Notes	<input type="checkbox"/> Total Number of copies	Delete
Australia	Queensland	Metropolitan			<input type="checkbox"/>

1 - 1

Add another row

Delete the selected rows

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Publish artistic work

As part of your project activities did you...publish artistic work? Yes
 No

Please provide the details of any artistic work published

*Country	*State	*R/M/O	*Publication Type	*Name of Publication	*Number Published	*Circulation numbers	*Number of publications sold	Delete
Andorra	Other	Overseas	- Please Select -					<input type="checkbox"/>

1 - 1

Add another row

Delete the selected rows

PREVIEW ONLY –
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Exhibit artistic work

As part of your project activities did you...exhibit artistic work? Yes No

Please provide the details of any artistic work exhibited

*Country	*State	*R/M/O	*Exhibition Type	*Exhibition Name and Notes	*Number of exhibition days	*Number of exhibition attendances
Australia	- Please Select -	- Please Select -	- Please Select -			

Add another row

Delete the selected

PREVIEW ONLY
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Workshops, Seminars, Classes and Screenings

As part of your project activities did you...give or present workshops, seminars, masterclasses or screenings? Yes No

Please provide the details of any workshops, seminars, classes or screenings

*Country	*State	*R/M/O	*Type	*Number at this location	*Attendance No's - Paying*	*Attendance No's - Unpaid*	*Attendance No's - Free*	*Brief description
Andorra	Other	Overseas	- Please Select					

* For definitions click on the Help icon

[Add another row](#) [Delete the selected row](#)

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Activities that did not involve creation or presentation of artistic work

Did you undertake any other activities as part of this funded project that did NOT involve the creation, presentation, publication or recording of artistic work, or the delivery of workshops/seminars? Yes No

*Type of activity	Record brief details	Delete
Educational	Delivery of programs to local schools	<input type="checkbox"/>

1 - 1

Add another row **Delete the selected rows**

PREVIEW ONLY –
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Who was your project aimed at?

Was your project aimed at any specific demographic groups as audiences or participants? Yes No

*Target group	*Percentage of activities aimed at this group	Delete
<input type="text" value="Culturally and linguistically diverse people"/>	<input type="text" value="51 to 99%"/>	<input type="checkbox"/>

1 - 1

Add another row **Delete the selected rows**

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Supporting Material

In some instances grant recipients are required to provide material as evidence that they have completed their funded projects, for example promotional material, copies of published books etc . Please refer to your Australia Council funding agreement to see if you are required to provide such supporting material or speak to your project officer if you are not sure.

You may choose to support your report with illustrative material even if your funding agreement does not specifically require you to. If so, this material should relate closely to your project or funded activities. The Australia Council will seek your permission if we decide to use any of this material for promotional or reporting purposes.

You may attach electronic copies of support material to your artistic grant report now provided they are in the following formats: PDF, JPEG, MP3/4. Enter the file details below and click on Browse then Attach.

If your support material is only available in hardcopy (such as printed material, DVDs, CDs and videos) you may post it to us. Please list below each item you intend to send by mail then click 'Add to my list'. When you post this material to the Australia Council please ensure that you quote your grant application number, and the submission number for this artistic grant report.

- *Are you providing, or are you required to provide support material? Yes No

I am providing the following support material with my artistic grant report...

- *How am I providing my support material?
- *What support material am I providing?
- *Title/Brief Description/Notes
- *Do you hold copyright?

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Electronic files which I have attached to this artistic grant report

No electronic files have been attached to this artistic grant report.

List of material I will be posting later

No supporting material has been listed.

Certification

I, hereby represent and warrant that I have the authority to submit this artistic grant report.

I confirm that the details provided are correct and that the grant was used for the approved purpose(s).

I acknowledge that the information in this report may be used by the Australia Council :

(1) to evaluate and report on the achievements of funded activities as part of the Australia Council's statutory reporting obligations

(2) to monitor and report on the effectiveness of Australia Council funding programs

(3) to assess the effectiveness of our administrative processes including training or system testing by Australia Council staff

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