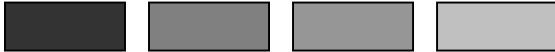




ASSESSMENT MEETING REPORT



COMMUNITY CULTURAL DEVELOPMENT BOARD

APPLICATION CLOSING DATE
15 September 2002

AUSTRALIA COUNCIL
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THE INFORMATION IN THIS REPORT IS EMBARGOED
FROM PUBLIC DISCUSSION UNTIL 20 December 2002

ABOUT THIS REPORT

December 2002

This report provides a context to the assessment of applications submitted to the Community Cultural Development Board on 15 September 2002. It provides some statistical analysis of the results of the grant round and more general comments made by the Board during the assessment of applications.

The Board's Assessment meeting was held on **18 - 21 November 2002**. Applications were assessed in the New Work, Presentation and Promotion, Skills and Arts Development and International Residency categories

The aims of these grant categories are as follows:

New Work: Through this category the Board supports one-off projects which create new artistic work through community-based arts and cultural activity. It is expected that these works will have a public outcome.

Presentation and Promotion: Through this category the Board supports projects that promote the value of community cultural development practice, or which create opportunities for community cultural development practitioners to explore new ways of presenting the outcomes of existing best-practice models to new audiences.

Skills and Arts Development (Individuals): This category supports professional development for individual artists and artworkers with experience in community-based practice.

Skills and Arts Development (Communities and Organisations): This category supports development opportunities which enhance the capacity for communities to initiate and conduct their own arts and cultural activities.

International Residency (Cite Internationale des Arts Studio): This category offers the opportunity for a community cultural development artist or artworker to undertake a period of professional development in Paris..

At the end of this report is a summary of current initiatives being undertaken by the Board.

ATTENDANCE

The membership of the Community Cultural Development Board at the time of the meeting was as follows:

Chris Tassell - Chair (TAS)	Trish Arden (QLD)
Rose Cantali (NSW)	Marty Cunningham (WA)
John Harvey (NT)	Alex Reid (SA)

All current members were in attendance

For this meeting the Board was assisted by two **Participating Advisers** –

Maud Clark (VIC) is the Artistic Director for Somebody's Daughter Theatre.

Claudia Chidiac (NSW) is a performance artist, community arts worker and theatre facilitator. She has been working with migrant and refugee communities in western Sydney for the past 3yrs, creating art based projects.

The following CCD staff attended part or all of this meeting:

Bernice Gerrand	Manager
Geoffrey Taylor	A/g Senior Program Officer
Michelle Kotevski	Program Officer



Sue Kucharova	Program Officer
Leighton Elliot	Administrator
Rachel Arndt	Assistant Program Officer
Kim Bennett	A/g Assistant Program Officer
Carolyn Mattick	A/g Assistant Program Officer
Kathy Plumridge	Administrative Assistant
Tracey de Silva	Administrative Assistant

CHAIR'S COMMENTS

The Community Cultural Development Board was impressed by the standard of many of the applications to this grant round. The Board also continues to be impressed with the number and quality of first time applicants for community cultural development projects. Application numbers are up on the previous round and amounts requested of the Board are increasing.

The Board thanks the Participating Advisers for their contribution to the meeting and reminds any interested ccd practitioners to nominate for the Australia Council's Register of Peers. Please contact staff or see the Council website for details.

In a number of applications to this round, there is a tendency to heavily rely on Board support for the proposed project's success. The Board reminds applicants that many projects are only going to be competitive before the Board, and also viable in themselves, through gaining the support, both financial and non-financial, of the full range of relevant organisations.

Successful applicants need to be mindful of the requirements if they wish to vary their grants. During this meeting's examination of acquittals of previous grants, the Board noted a significant number had changed key personnel or other project details without requesting permission. Successful applicants are reminded that grants do not give the recipient discretion to change their project. The Board has supported the project described in the application and it is up to the Board to decide whether any change means that the project is still a project that they would have supported in the competitive context of that grant category.

In 2003, there will be only one closing date per category per year. This change has been made to maximise the resources available to the field in other areas. These will be first: 21 April 2003 for the categories: New Work, Presentation & Promotion, Ros Bower Award, and Camden Head residency; and second: 15 July 2003 for Key Organisations, Skills & Arts Development and Fellowships

The key factors in determining the 2003 closing dates were:

- All areas of Council are concerned that we manage the efficient processing of thousands of applications, with 19 different closing dates in 2002, plus numerous special initiatives – and yet also maintain quality advocacy and research support.
- The CCDB currently has three closing dates, and subsequently three Board assessment meetings plus one policy meeting per year. Most other Boards have only two closing dates per year and several have for years had only one closing date for a number of project categories.
- The time involved in repeating the processing of grant applications three times per year means that there is very little time to develop other important support and services to the field.
- The Board and Council remain absolutely committed to the principle of peer assessment. Following this principle properly comes with a range of costs and moving from three to two Board meetings per year will free up some of the Board's budget for other essential Board support activity.
- Most of the closing dates across Council fall between April and November. The CCD Board (as do all other Boards) has to avoid clashing with other closing dates to ensure the number of applications arriving at any one time is managed effectively and efficiently.
- There has been a noticeable difference in the quality and quantity of project applications to the two closing dates of April and September this year. This poses a question; if the quality and quantity of applications varies from round to round, how



can the Board ensure it has divided its budget appropriately between the two dates?
 Having one closing date per category per year means that all applications for one budget line are assessed at the same time.

The Board realises that this change could cause concern to some of our applicants and it has taken this decision only after careful consideration of the options. If Board staff can help in any way, they are happy to talk through issues arising from the changes as best as possible.

Chris Tassell, Chair CCDB

PROGRAM TITLE	APPLICATIONS (Number)		SUCCESS %	APPLICATIONS (Amounts - \$)	
	RECEIVED	APPROVED		RECEIVED	APPROVED
New Work	77	31	40%	2,211,225	900,697
Presentation & Promotion	13	6	46%	391,192	208,162
Skill & Arts Development Comms & Orgs	41	18	44%	980,972	410,328
Skills & Arts Development Individuals	9	6	66%	172,601	82,928
Cite Residency	5	1	20%	60,000	12,000
TOTAL	145	62	43%	3,815,990	1,614,115

OUTCOMES

Steven Smith (VIC) submitted a successful out-of-time application for \$5,861 to the Skills & Arts Development (Individuals) category
A full list of approved grants is attached.

It is important to note that the CCDB supports the following organisations as key organisations during 2002:

Triennial Grants:

Arts Access (Vic)
 Arts in Action (SA)
 Barkley Regional Arts (NT)
 CCD NSW (NSW)
 Community Arts Network SA (SA)
 Community Arts Network WA (WA)
 Contact Inc (QLD)
 Feral Arts Association (QLD)
 Footscray Community Arts Centre (VIC)
 Graft'n Arts (QLD)
 Liverpool Migrant Resource Centre (NSW)
 Nexus Multicultural Arts Centre (SA)
 North Richmond Community Health Centre (VIC)
 Queensland Community Arts Network (QLD)
 Somebody's Daughter Theatre (VIC)
 Tasmanian Regional Arts (TAS)
 Workers Cultural Action Committee (NSW)

Program Grants:

Arts Nexus (QLD)
 Brisbane Youth Service (QLD)
 Catalyst Youth Arts (QLD)
 City of Darebin (VIC)
 Inner West Cultural Services (NSW)
 The Courthouse Project (VIC)



Yirra Yaakin Noongar Theatre (WA)



FEEDBACK

- **Budgets/Co-funding:** Many of the successful applications are attracting substantial financial and in-kind support from a wide range of cross-government and community service organisations. In a number of applications however, higher amounts are being requested from the CCDB with minimal/no income from other sources. The lack of co-funding, especially where in many cases co-funding has not been sought, can disadvantage an application. The field needs to consider co-funding strategies and options in a highly competitive environment.
In-kind income should be clearly identified in the budgets and in letters of support. Such income also needs to be realistic in the context of voluntary work and to provide some detail of support.
A lack of clarity in the budget items can potentially affect the viability of a project. Inaccuracies in the budgets occur too often and can disadvantage the application. Applicants must fully complete the question on co-funding sought with accurate information.
- **Artists / Artswokers:** Many applications are unclear as to the role of paid personnel in projects. The Board does not support projects which do not involve artists or artswokers or which do not have a clearly defined arts component.
Artswokers fees need to be realistic and on-costs where applicable, must be included in the budget. Budgets should not be underbudgetted at the cost of professional rates of pay going to professional artists.
- **National Aboriginal and Torres Strait Islander Arts Policy (NATSIAP):** Some applicants in the round did not provide suitable letters from community-based organisations that represent relevant Aboriginal and Torres Strait Islander people. It is Council policy that these applications cannot be supported by the Board. Applicants are encouraged to contact staff of the CCDB if they are unsure of what support material they may require.
- **Support Letters:** Many applications do not fully realise the potential of their support letters. They should be current, relevant (to the proposal) and contain information which complements the contents of the application. Some letters do not specify what their actual support or contribution consists of, what their role in the community is and/or who the stakeholders they represent actually are. Recycled letters from previous applications, unsigned and undated letters are not good support letters.
- **Community's Role:** The Board is concerned that there is often little evidence that the applicants' relationship with the community is more than as audience and passive participants. The Board expects to see representation of the participating community on steering committees and evidence of genuine consultation with the nominated community(s). Projects claiming to be representative of various communities / community sectors (ie; Youth, Indigenous etc) need to have steering committee membership which reflects this.
- **Feedback/Advice:** Unsuccessful applicants to this grant round are encouraged to seek feedback from the Board's project staff. Prior to completing application forms, intending applicants should speak to project staff should they require clarification on any section of the application form or category criteria.
- **Legibility:** The Board reminds applicants that the applications are photocopied for distribution. Any handwritten application which uses cursive script or any font using less than 10 point size cannot be properly read once photocopied and therefore difficult for the Board to assess.



INITIATIVES AND INFORMATION

The Community Cultural Development Board is currently engaged in various initiatives. Highlights of these are described below.

Art and Wellbeing

The Board has been exploring the notion of culture, community and wellbeing. There has been a lot of work done in the art and health area over the past decade - but the Board aims to broaden this to a wellbeing agenda to incorporate environmental factors. After commissioning some research in the area, the Board recently hosted a roundtable which brought researchers and policy makers from the arts together with those from various sectors of human wellbeing, including the environment, health and the building of social capital. This meeting provided guidelines for the pursuit of the Wellbeing agenda, especially through tackling a whole-of-government approach. The Board is currently examining the outcomes of the Roundtable in developing its strategy.

Camden Head Pilot Station Residency

The Pilot Station, managed by Camden Haven Adult & Community Education, is being established as a centre for nature writing, community cultural development Environmental Education and community activities. The CCDB and Hastings Council have collaborated to establish the first national residency for CCD artists, from all over Australia, at the Pilot Station. Sandy Elverd, a South Australian community artist has worked with the local communities over an eight week period, using natural plant and recycled materials to explore different weaving techniques to create traditional and contemporary forms. The project "Weaving the Waterways" involved a broad cross section of the community and successfully facilitated links between environmental, cultural and community groups in the region. 21 April is the closing date for 2003.

Out There, Everywhere

Out There, Everywhere

This is the Community Cultural Development Board's Young and Emerging Artist's Initiative for 2003. The CCDB will be offering up to eight (8) international residencies with organisations that have established ccd-type principles and programs. The initiative aims to create opportunities for existing young (under 30) leaders in the sector to develop relationships and build networks internationally in the area of community cultural development. Further information will be available in late December 2002. Contact Michelle Kotevski (02 9215 9030) with any queries.

Leadership in ccd

The Board has discussed leadership in the ccd field in recent meetings. This will continue to be a priority over the next 12 months commencing with a Leadership Think Tank in early 2003 which will inform the Board's strategies and programs for professional development opportunities for ccd practitioners at different levels of experience.

ccd.net

The Board supports ccd.net, the national ccd website, which provides a gateway to ccd content and activity. It will include a growing database of information and also offer a forum enabling information exchange, dialogue and debate between practitioners, artswomen and other interested parties. CCD workers and project facilitators are encouraged to access and share information through www.ccd.net

Emerging Communities Brochure

The Board is currently developing a brochure, **Hands Up**, illustrating some of the successful projects supported through its Emerging Communities initiative.



STEPS IN THE ASSESSMENT PROCESS

BEFORE THE MEETING

Staff check eligibility and register applications on Council's computer database. You will receive a letter acknowledging your application with an application number and staff contact for your reference. Staff analyse the statistical information provided by applicants to help Council measure the effectiveness of its grant programs. Staff prepare applications and support material for the Board assessment meeting. Applications are made into booklets and sent to Board members. Peers are invited to participate as advisers to the Board at the meeting bringing additional expertise and perspectives to the assessment process. Staff also check and manage any conflicts of interest that Board members and peers have with applications and study the applications in order to provide information to the Board as required (see below *).

AT THE MEETING

ASSESSMENT

Board members assess your application against the published selection criteria. Board members may examine support material at the meeting or by prior arrangement.

Board members may also take into account information from other sources such as:

- their attendance at performances and other events;
- reports from members of the Register of Peers who may be asked to provide formal assessments of designated works;
- reviews, videos and recordings, referee reports and other material;
- any previous Australia Council grant acquittal reports and performance agreements you may have had; and
- communication with State and Territory agencies.

Boards may decide not to fund the application at the level requested. While your application may meet the stated selection criteria, this does not guarantee you a grant. The Australia Council receives many more applications than it can support. The success of your application must rest ultimately on the merits of your proposal against published criteria and in competition with all the other applications considered for funding.

NOTIFICATION OF DECISION

A letter notifying you of the decision will be posted to you during the month indicated in the Handbook and the application forms. Information about grant decisions will not be released over the phone.

IF YOUR APPLICATION IS SUCCESSFUL

If your application is successful, you will receive a letter of agreement offering you a grant. This letter outlines the terms and conditions of the offer. Payment of a grant will not be made until you have accepted the conditions by signing and returning the letter of agreement.

ACQUITTAL OF GRANTS

Acquittals are the artistic and financial reports that you must provide after completing your project. Acquittal reports enable the Council to fulfil its obligations of accountability as well as allowing us to learn about the success or otherwise of your project. These reports are a valuable way for you to contribute to the policy development work at the Australia Council.

**Staff do not make funding decisions. Staff provide information and advice to Council, Boards and advisory bodies to assist their determination of policy and assessment of grant applications. Staff also provide information to potential grant applicants and administer the Australia Council's grant programs to enable a simple, fair and efficient assessment of applications.*



GRANTS LIST

NEW WORK

CLIENT NAME	APPLICATION SHORT TITLE	STATE	AMOUNT
Access Arts Incorporated QLD	'Mr Ichino's Gift project' - a multi arts project involving ceramics, music instrument making, dance	QLD	\$ 41,048
Alice Springs Youth Arts Group	Creation of a multi-artform youth performance through artworkers mentoring and collaborating with yo	NT	\$ 36,430
Breast Cancer Network Australia	Community writing workshops with women living with breast cancer	VIC	\$ 11,000
Catalyst Youth Arts Organisation Inc	'New Grooves' - a music project involving young people on Juvenile Justice Orders working with profe	QLD	\$ 22,904
City of Greater Dandenong	A project involving recent migrants and refugees in a collaborative tapestry.	VIC	\$ 9,600
City of Onkaparinga	Production of a multi media artwork as the outcome of a community storytelling process.	SA	\$ 12,000
Coolum Cliffs Boardwalk Inc.	Community cultural development project designing and creating artworks for the Coolum Boardwalk proj	QLD	\$ 22,520
Corrugated Iron Youth Arts Inc	'Living Here' - a cross cultural site specific work with youth.	NT	\$ 28,030
Crossroad Arts	Developing a series of dramatic & visual narratives .	QLD	\$ 47,772
Dale Street Womens Community Centre			
ACCCHS	'Dale Street Women's Story Wall' - an interactive sensory art wall and creation of a publication.	SA	\$ 30,000
Gasworks Arts Inc	A support for new work development through community workshop program.	VIC	\$ 15,000
Georges River Community Service Inc	'DAZE' - a community calendar and information resource for Harmony Day 2004.	NSW	\$ 6,724
Gold Coast Multicultural Arts Group in Collaboration Inc.	Gold Coast Diverse Women's Voices' - a community writing project with non-English speaking women.	QLD	\$ 10,500
Griffith City Council	A public arts project during which local communities create art works.	NSW	\$ 33,000
Hidden Corners Theatre	Young Carers Theatre cultural development project, creating a series of performances.	ACT	\$ 34,322
Lennox, Gina	A community writing project involving Vietnam war veterans and their families.	NSW	\$ 47,000
Melrose 150 Celebrations Committee	'Melrose Under the Big Top'- A community celebration of the culture and history of the town.	SA	\$ 38,130
PACT Youth Theatre	Creative collaboration between artists & local indigenous youth using hip-hop, dance, video and stori	NSW	\$ 43,735
Port Pirie Regional Council	Creation of 45 minute projected image, Youth performance & exhibition using 'video jamming' artform.	SA	\$ 13,330
Raffaele, Julie	A 6 months project of community based art workshops for at risk, Aboriginal & NESB youth	WA	\$ 28,722
Rotary Club of Deloraine Inc.	Community and Youth arts project to develop the Meander Aquaphonium"	TAS	\$ 18,050
SB30 Project Team	Produce a body of work addressing the impacts of rapid development on local community	QLD	\$ 43,500
Shiels, Julie	A community writing and visual art project with refugees.	VIC	\$ 31,420
Shopfront Theatre for Young People	A community driven performance project exploring young peoples' relationship to institutions.	NSW	\$ 26,500

Sinhala Cultural & Community Services Foundation	A community performing project based on the history of Sri Lanka.	VIC	\$	14,000
South Side Project Steering Committee	A community public arts project, exploring both Aboriginal and European history of the town.	NSW	\$	50,000
Southern Youth Theatre Ensemble Inc	A youth performing project exploring the realities of homophobia.	SA	\$	49,785
The Brunswick Women's Theatre	'Voicing the Community'-a community performance and training program with women.	VIC	\$	48,960
Urban Myth Theatre of Youth Inc	Stressheads" - a choral and music composition project involving youth."	SA	\$	30,000
Urban Theatre Projects Limited	Create & present india@oz.com" a contemporary site-specific performance exploring Indian-Australian"	NSW	\$	50,000
Weerama Festival Committee Inc.	Project using photography to engage young people in a dialogue about public space	VIC	\$	6,715

PRESENTATION AND PROMOTION

CLIENT NAME		STATE	AMOUNT
Arts in Action Inc	SA regional exhibition combining CCD visual arts projects, Silk Trees and Silk Chandeliers	SA	\$ 46,145
Junction House Incorporated	performance of musical "The Battle for Something Special" at 2003 Wataboshi Festival"	NSW	\$ 15,142
Multicultural Women's Network	Presentation and promotion of cross-cultural performance, A Better Life, to new audiences	NSW	\$ 49,500
North Richmond Community Health Centre Inc	Documentation of community cultural development projects on public housing estates	VIC	\$ 30,816
Royal Alexandra Hospital for Children t/a	Creatively linking a community through it's arts (CLACIA), a CCD project	NSW	\$ 48,759
Childrens Hospital at Westmead	Tramjatra Book - documenting and examining the CCD processes and effects of the project tramjatra	VIC	\$ 17,800

SKILLS AND ARTS DEVELOPMENT – COMMUNITIES AND ORGANISATIONS

CLIENT NAME	APPLICATION SHORT TITLE	STATE	AMOUNT
BHPP Migrant Resource Centre	Somali community to consolidate cultural framework, revive cultural heritage through weaving & music	NSW	\$ 18,340
Braybrook and Maidstone Southern Sudanese Cultural Group	Community arts development for 4 Southern Sudanese groups to develop existing and new skills	VIC	\$ 35,020
Browns Mart Community Arts Incorporated	ATSI Arts Officer will provide support & opportunities for CCD & networking in the Katherine Region	NT	\$ 38,606
Casa Central Australia Inc	Four artist residencies to build a sustainable arts and disability practice in central Australia	NT	\$ 22,000



DADAA (WA) Inc	House", a multi-artform community narrative exploring house & home within the disability community"	WA	\$ 29,211
Doppio Teatro trading as Parallelo	Documentation & skills development based on community memories of Tarantella traditions	SA	\$ 17,866
Hastings City Council	Confluence - a team of ccd artists will work with community to develop skills in outdoor sculpture	NSW	\$ 21,845
Inner West Cultural Services	Oral and writing history workshops to assist women of NESB to explore issues of identity & belonging	NSW	\$ 18,000
Karratha Youth Theatre	Performing arts camp for disadvantaged & at risk youth from the Goldfields, Midwest and Pilbarra	WA	\$ 14,800
Mercy Hospital for Women	Story writing, quilt making & exhibition with newly arrived women from Iraqi asylum seeker community	VIC	\$ 38,273
Migrant Resources Centre of SA Inc	A photographic journey of family and community life in Australia through the eyes of refugee youth	SA	\$ 15,000
Northern Rivers Dance Action	Develop CCD skills in local dancers through workshops with experienced youth dance workers	NSW	\$ 21,968
Power of Arts: Key to Inclusion	Members of the community experiencing a disability or disadvantage to work with soundscape artist	QLD	\$ 18,890
Risdon Prison Tasmania	Prison community to produce a writing based body of work resulting in production or performance	TAS	\$ 22,600
SALT Writers - Silenced Authors Lavish Tales	The Big House Project" development of a cabaret and opera within Albany Prison"	WA	\$ 26,000
Slippry Sirkus Inc	Arts skills project with disadvantaged youth on the mid-North Coast of NSW	NSW	\$ 10,000
Tasmanian Association of Community Houses Inc	An exploration of parenting with humour working through a variety of artforms	TAS	\$ 27,009
Visionary Images	To develop a sustainable future for Visionary Images and professionally develop 2 young trainees	VIC	\$ 14,900

SKILLS AND ARTS DEVELOPMENT – INDIVIDUALS

NAME	APPLICATION SHORT TITLE	STATE	AMOUNT
Baykitch, Katarina	To visit a number of key dance organisations in the UK that deliver community dance programs	NSW	\$ 6,000
Dougan, Irene	Develop & established sustainable community arts prog. with Public Art for the Christies Beach area	SA	\$ 18,383
Filippow, Maria	Professional development in the areas of international network development & international project	VIC	\$ 16,645
Khadr, Hussam	To provide arts skills to young people from a small community at risk of anti-social behaviour	NSW	\$ 12,300
Mahoutchi - Hosaini, Nasrin	To organise writing workshops for NESB new and emerging writers with focus of contempy life in Aust	NSW	\$ 17,800
Varkopoulos, Titiana	To observe & participate in both CCD arts organisations & youth theatres to inform my practice	VIC	\$ 11,800

INTERNATIONAL RESIDENCY

CLIENT NAME	APPLICATION SHORT TITLE	STATE	AMOUNT
Catafari, Fabrizio	Cité 2003	NT	\$ 12,000



